

INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION

PART A

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Fees and Charges for Libraries, Arts and Heritage Services for 2014/15
Decision-maker	Cabinet Member for Culture, Leisure, Sport and Volunteering
Earliest date when decision can be taken	30 January 2014
Key decision – Yes/No?	Yes
Date published on forward plan	September 2013
Date sent to cabinet member	22 January 2014
Recommendation	That the Cabinet Member for Culture, Leisure, Sport and Volunteering agrees the proposed non-statutory fees and charges for 2014/15 with effect from 1 April 2014.

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	Deborah Collins, Strategic Director Environment & Leisure
Report author	Adrian Whittle, Head of Culture Libraries Learning & Leisure, E&L
Contact Number	020 7 525 1577

PART B

*(Cabinet member to complete this section)*

<b>DECISION(S)</b>
as agreed

**REASONS FOR DECISION**

As in report

**ALTERNATIVE OPTIONS CONSIDERED**

None

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

**DECLARATION**

I approve/~~reject~~ the recommendations set out in the report.\*

or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed Veronica Abait Dated 4<sup>th</sup> February 2014

Cabinet Member

**Seeking advice**

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

